

Audit Committee Institute in Thailand

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The Audit Committee Institute in Thailand has developed a Toolkit to provide examples of the reporting and documentation required by Audit Committees. The Toolkit, which is being continually built upon, will need to be adapted to the circumstances of individual audit committees and companies. The guidance contained within this document is taken from the Audit Committee Institute publication "A practical guide: Shaping the Thai audit committee agenda", complimentary copies of which can be obtained from the Thai ACI.

Example policy on the employment of former employees of the external auditor

The audit committee has adopted the following policy regarding the employment of former employees of the company's external auditor.

For purposes of this policy, the 'audit team' means any partner, director, manager, staff, reviewing actuary, or reviewing tax professional associated with the company's external auditor who works on any aspect of the annual audit of the company's consolidated financial statements. For purposes of this policy, 'employee of the company's independent auditing firm' will include any person regularly providing professional services on behalf of the independent auditor, regardless of whether that person is legally an employee of the firm – for example, if the external auditor is a partnership, a partner would be deemed an 'employee of the company's independent auditor'. For purposes of these guidelines, 'company' includes XYZ Plc and its subsidiaries.

- No member of the audit team can be hired into a financial reporting oversight role for a period of two years following their association with the audit. A financial oversight role is any position that has direct responsibility for overseeing those who prepare the company's financial statements.
- No former employee of the company's external auditor may be named a company officer for two years after the termination of their employment with the company's external auditor.



- No former employee of the company's external auditor may join the senior executive team without the approval of the human resources director and the chairman of the audit committee.
- Each year, the human resources director shall report to the audit committee the profile of former employees of the external auditor employed by the company in the preceding year.





If you would like further information on any of the matters discussed in this publication, please talk to your usual contact at KPMG Phoomchai or contact:

auditcommittee@kpmg.co.th

Further material is available on the Audit Committee Institute website

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